



PTSC
PUBLIC TRANSPORT SERVICE CORPORATION



**PUBLIC TRANSPORT SERVICE
CORPORATION (PTSC)
PROCUREMENT NOTICE**

**INVITATION FOR PRESELECTION OF MAXI
TAXI CONCESSIONAIRES FOR THE PROVISION
OF SCHOOL TRANSPORT SERVICES
THROUGHOUT TRINIDAD AND TOBAGO**

The Public Transport Service Corporation (PTSC) invites eligible Maxi Taxi Concessionaires to submit applications for **preselection for the provision of school transportation services** on designated routes throughout Trinidad and Tobago.

This preselection exercise is being conducted in accordance with the **Public Procurement and Disposal of Public Property Act, 2015 (as amended)** and the **Prequalification and Preselection Regulations**. PTSC has established the remuneration, contractual terms, and conditions applicable to these services. Applicants will be evaluated solely on the published preselection criteria. Applicants will be ranked on a list of preselected providers from which Route assignments shall be determined for the provision of school transportation services. Successful applicants will be invited to execute contracts at the predetermined rates and conditions established by PTSC.

Scope of Services

PTSC intends to establish a register of qualified Maxi Taxi Concessionaires to provide safe, reliable, and efficient transportation services for students on designated school routes throughout Trinidad and Tobago. Routes may vary by geographic location and operational requirements. No applicant shall be awarded more than one route during the initial allocation process. Where routes remain unallocated after all qualified applicants have been offered one route, PTSC may invite successful concessionaires to accept additional routes in order of

overall ranking and demonstrated operational capacity. Applicants may select up to five Routes in **order of preference**. listing a route as a preference does not create an entitlement.

Eligibility Requirements

Applicants shall satisfy the minimum eligibility requirements, including but not limited to:

- Valid Maxi Taxi Concession issued by the appropriate authority.
- Valid Certificate of Registration and Licensing for each vehicle proposed.
- Valid Driver's Permit with the appropriate class endorsement.
- Valid Certificate of Insurance covering passenger transportation.
- Certificate of Inspection for each vehicle.
- Compliance with all statutory obligations, including applicable tax and National Insurance requirements.
- Submission of a valid Police Certificate of Character for each proposed driver.
- Demonstrated experience in passenger transportation services.
- Capacity to provide services in accordance with PTSC's operational, safety and service requirements.
- Every applicant shall at a minimum be registered on the Office of Procurement Regulation Supplier Depository prior to the closing date for applications. Applicants who are not registered shall be deemed non-responsive.

Preselection Documents

The Preselection Documents may be obtained from:

**Procurement & Logistics Department
Public Transport Service Corporation
#60 - 61 Railway Building, South Quay Port of Spain**

OR

Requested via Email: procurement.tenders@ptsc.gov.tt from **Monday 06 July 2026 to 31 July 2026**, between **8:00 a.m. and 2:00 p.m. (AST)**, Monday to Friday (excluding public holidays).

Clarifications

Requests for clarification shall be submitted in writing to: tender.clarification@ptsc.gov.tt

Responses to requests for clarification shall be issued to all applicants in accordance with the Preselection Documents.

Submission of Applications

Completed applications must be enclosed in sealed envelopes clearly marked: **"Application for Preselection – Maxi Taxi Concessionaires – School Transport Services for the PTSC in Trinidad and Tobago**. Applications shall be deposited in the Tender Box located at the **Public Transport Service Corporation (address stated above)**

OR

submitted electronically to tender.clarification@ptsc.gov.tt.

Applications must be Submitted no later than **31 July 2026, at 4:00 p.m. (AST)**

To facilitate the timely completion of the preselection exercise, interviews and vehicle inspections shall commence immediately upon receipt of complete applications. Applications will be evaluated on a rolling basis throughout the application period; however, no final ranking, inclusion on the Preselected Register, or route allocation shall be made until after the application closing date and the completion of all evaluations.

Preselection Criteria

Applications will be evaluated against the criteria specified in the Preselection Documents, which may include:

- Eligibility and legal compliance;
- Technical capability;

- Operational capacity;
- Safety and vehicle condition;
- Financial standing;
- Relevant experience and past performance.

Only applicants meeting the minimum preselection requirements will be included on the Preselected List.

Duration of Preselected List

The Preselected List shall remain valid for a period of **five (5) years**], unless otherwise extended, amended or terminated in accordance with the applicable procurement legislation and PTSC requirements. The list shall be reviewed annually to include new and interested Service Providers, or where a Route is deficient and additional Concessionaires are required.

PTSC reserves the right to reject any or all applications, cancel the preselection process, or vary the scope of the preselection without incurring any liability to applicants.

No applicant shall be entitled to reimbursement of any costs incurred in preparing or submitting an application.

Chief Procurement Officer

Public Transport Service Corporation